

## EMPLOYER RESOURCES

*The following are just a few of the websites  
Old Bridge Library recommends  
to advertise your job openings  
or find new employees.*

**Jobs 4 Jersey** – Official site of the New Jersey  
Department of Labor  
[jobs4jersey.com](http://jobs4jersey.com)

**NJ.com** – local job listings from Star Ledger,  
Times of Trenton, The Reporter, Gloucester  
County Times, Jersey Journal, Bridgeton News,  
Today's Sunbeam, Hunterdon County Democrat,  
The Warren Reporter, and The Express Times.  
[www.nj.com/jobs](http://www.nj.com/jobs)

**My Central Jersey** – local job listings from Home  
News Tribune and Asbury Park Press.  
[www.mycentraljersey.com/jobs](http://www.mycentraljersey.com/jobs)

**New York Times Classified Job Listing**  
[jobmarket.nytimes.com/pages/jobs](http://jobmarket.nytimes.com/pages/jobs)

[monster.com](http://monster.com)  
[careerbuilder.com](http://careerbuilder.com)  
[us.jobs](http://us.jobs)

**Career One Stop** – US Dept. of Labor site for  
nation-wide job listings.  
[jobbankinfo.org](http://jobbankinfo.org)

**The Riley Guide** – Executive Job Listings.  
[rileyguide.com](http://rileyguide.com)

**Best Jobs USA** – list your job openings by state  
or job category.  
[bestjobsusa.com](http://bestjobsusa.com)



The Old Bridge Public Library  
1 Old Bridge Plaza  
Old Bridge, NJ 08857  
(732) 721-5600 x5033  
<http://www.oldbridgelibrary.org>



## COMPUTER CLASSES AT THE OLD BRIDGE PUBLIC LIBRARY

The Old Bridge Public Library offers  
one-hour business-related classes in:

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

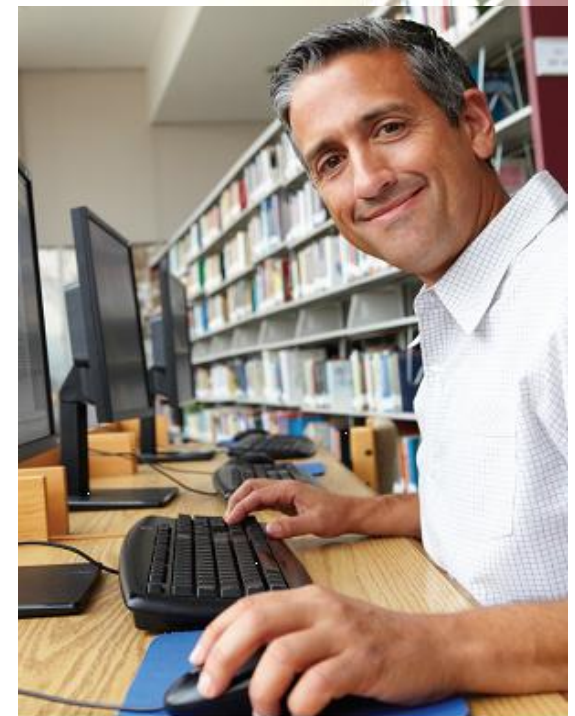
We also offer beginner classes in:

- Computer basics
- Internet basics
- Email basics

All classes are FREE for  
Old Bridge Public Library cardholders.  
Registration is required.

To view our class schedule, visit  
[www.oldbridgelibrary.org/ctc\\_main.html](http://www.oldbridgelibrary.org/ctc_main.html)

## Start or grow a business...



## @your library



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## BUSINESS DATABASES RESOURCES

These are some of our business resources available online 24/7.

For access to all our online resources, visit

[www.oldbridgelibrary.org](http://www.oldbridgelibrary.org)

→ Search Books → Search Journals & Databases

Enter your valid Old Bridge Public Library card number  
if accessing from home or when using our in-library wi-fi.



Information and tips for current and prospective business owners, with topics such as:

- Sample business plans
- US tax forms
- Starting a Small Business
- Writing a Business Plan
- Buying or selling a Business
- Finance a Business
- Marketing or Advertising a Business



**Universal Class** – online continuing education courses taught by real instructors! 24/7 access from any computer allows you to study on your own schedule.

Business-related classes include:

- Small Business
- Home Business
- How to Build Your Own Business
- Human Resources
- Management
- Marketing
- Microsoft Applications
- Money Making Strategies
- Organizational Finances
- Writing Improvement

### Computers & Wifi @The Library

Bring your laptop or other wireless-enabled device and take advantage of our wifi, or use our public computers, all available for **free!**

Color and B&W printing available for a nominal charge.



New Jersey's business to business directory.

- Find prospects by industry, location, company size, number of employees and revenue size
- Identify key decision makers by name or title
- Identify sales leads
- Assign sales territories
- Create telemarketing lists
- Do Market Research

To access, log in with User ID **obpl** and password **obpl123**.



Detailed listings of 14 million US businesses.

- Look up company names, phone numbers, addresses and key executive names.
- Search a company's contact details, franchise and brand information, news, liens, judgments and bankruptcies, and even credit rating scores.
- Target a market by SIC Codes, employee size, sales volume and geo-codes.
- Find similar businesses in key areas.



Full digital copies of printed magazines. Once you download any issue, it is yours

to keep and read forever! Available business-related magazines include:

- Bloomberg
- Business Week
- The Economist
- Forbes
- Kiplinger.

To access your free digital copies, visit:

[www.oldbridgelibrary.org/eMagazines.html](http://www.oldbridgelibrary.org/eMagazines.html)

## OTHER ONLINE RESOURCES

The following are just a few of the websites the Old Bridge Library recommends for free online business and financial information.

**Information for Businesses in NJ** – if you are starting a business in NJ, start here! Includes:

- Information on taxes
- Starting and operating a business
- Electronic payments
- Doing business with the Treasury
- Risk Management

To access, visit:

[www.state.nj.us/treasury/businesses.html](http://www.state.nj.us/treasury/businesses.html)

### NJ Small Business Development Centers

Provides free consulting, affordable training, and how-to articles for the small business owner.

[njsbdc.com](http://njsbdc.com)

**Moody's** – a leading global credit rating, research and risk analysis firm. The site provides free information from their reports, including company and industry financial ratings.

[moody.com](http://moody.com)

**MicroLoans** – Program by the SBA that provides small, short-term loans to small businesses.

[sba.gov/content/microloan-program](http://sba.gov/content/microloan-program)

**SCORE** – Non-profit association of retired and working executives who mentor and counsel small business owners across the US and its territories.

[score.org](http://score.org)

### Notary Services @The Library

Notary services are provided on a first-come, first-serve basis, free to holders of valid Old Bridge Library cards, \$2.50 per notary signature for all others.

Always call first to confirm that a Notary Public is available, and for additional guidelines.