

EMPLOYMENT WEB SITES: LOCAL

Jobs 4 Jersey (NJ Dept. of Labor)

jobs4jersey.com

NJ.com (includes Star-Ledger & other NJ newspapers)

www.nj.com/jobs

My Central Jersey (includes Home News Tribune and Asbury Park Press)

www.mycentraljersey.com/jobs

New Jersey Civil Service

www.nj.gov/csc

EMPLOYMENT WEB SITES: GENERAL

monster.com

careerbuilder.com

us.jobs

Career One Stop (Us Dept. of Labor)

jobbankinfo.org

The Riley Guide

rileyguide.com

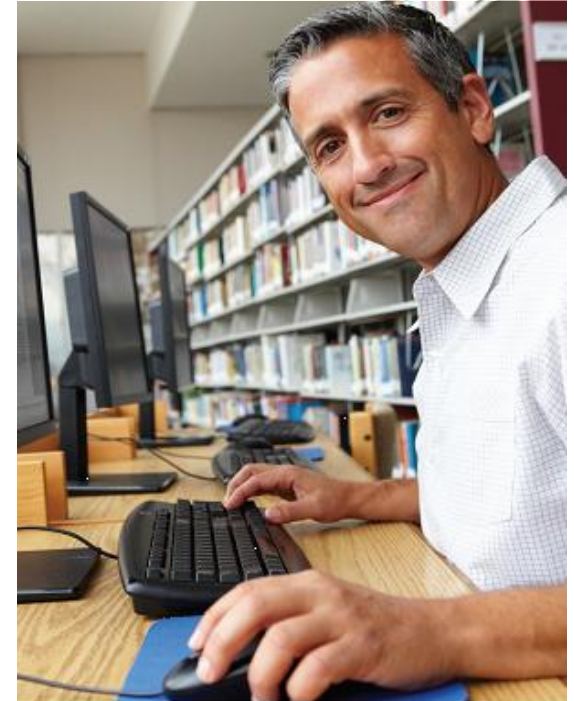
U.S. Federal government Jobs

usajobs.gov

Best Jobs USA

bestjobsusa.com

FIND A JOB... START A BUSINESS



Computer Classes at The Library

The Old Bridge Library offers **FREE** one hour computer classes, such as Microsoft Word and Excel, to Old Bridge Library cardholders.

Registration is required. To view our class schedule, please visit

www.oldbridgelibrary.org/ctc_main.html



The Old Bridge Public Library

1 Old Bridge Plaza

Old Bridge, NJ 08857

(732) 721-5600 x5033

<http://www.oldbridgelibrary.org>



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DATABASES & OTHER ONLINE RESOURCES

Access through www.oldbridgelibrary.org

→ Search Books

→ Search Journals & Databases

Enter your valid Old Bridge Public Library card number if accessing from home or while accessing our wi-fi.

The following are just a few of our job-related online resources:



Over 500 online continuing education courses taught by real instructors with remote, 24/7 access so you can study on **your** schedule.

A career guidance center that walks users through the job-search process from beginning to end. It brings together all the tools needed to explore and find a new career.



Provides detailed profiles of jobs and industries, advice on career skills,

resource entries, and more!

Create resumes & cover letters, learn interviewing techniques, and prepare for related exams. Also access millions of job listings.



The Old Bridge Public Library Online Career Center helps individuals find employment or explore potential new careers.



New Jersey business to business directory. To access, log in with User ID **obpl** and password **obpl123**.

A print version of this resource is also available for in-library use only. Visit our adult reference desk for access.

Detailed listing of businesses with the ability to search by company name, type of business, geography, and more.



Interested in starting your own business? Find support in all relevant areas including starting, financing and managing a business. Includes sample business plans.

Have your resume reviewed by an HR professional!

You must be an Old Bridge Public Library cardholder in order to participate. For more info and to schedule a review, visit:

www.oldbridgelibrary.org/Resume_Survey.html

Computers & Wifi at The Library

Bring your laptop or other wireless-enabled device and take advantage our wi-fi, or use our public computers, all available for free!

Color and B&W printing available for a nominal charge.

BOOK RESOURCES

The following are just a few of our job-related books:

RESUMES & COVER LETTERS

The Overnight Resume: The Fastest Way to Your Next Job

Donald Asher 650.14 Ash

Fearless Résumés: The Proven Method for Getting a Great Job Fast

Marky Stein 650.142 Ste

101 Great Resumes

Ron Fry 650.14 Fry

15 Minute Cover Letter: Write an Effective Cover Letter Right Now

Michael J. Farr 650.14 Far

Step-by-Step Resumes: Build an Outstanding Resume in 10 Easy Steps!

Evelyn U. Salvador 650.142 Sal

Gallery of Best Resumes: A Collection of Quality Resumes

by Professional Resume Writers

David F. Noble 650.142 Nob

Expert Resumes for Career Changers

Wendy S. Enelow 650.142 Eno

Cover Letter Magic: Trade Secrets of Professional Resume Writers

Wendy S. Enelow 650.14 Ene

INTERVIEWING

301 Best Questions to Ask on Your Interview

John Kador 650.14 Kad

Next-Day Job Interview: Prepare Tonight and Get the Job Tomorrow

Michael Farr and Dick Gaither 650.114 Far

Best Answers to the 201 Most Frequently Asked Interview Questions

Matthew J. DeLuca 650.14 Del

The Essential Phone Interview Handbook

Paul J. Bailo 650.14. Bai