

Old Bridge Public Library Board of Trustees Meeting

August 14, 2019

REVISED

7:00 P.M.

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Minutes
 - a. Approval of Regular Board Minutes of July 10 2019.
Motion Required
 - b. Approval of Executive Session Minutes of July 10, 2019. **Motion Required**
- V. Old Business
 - a. QuickBooks
 - b. Digitation for Historical Society Newspaper
 - c. Reorganization
 - d. Continued Staff Lateness
 - e. Contract with Zenith
 - f. Safety Measures
 - g. Staff/Trustee Training
 - h. Procedures for Handling Difficult Situation
 - i. Improve Communication
- VI. New Business
 - a. Proposed 2019 Changes of The Libraries of Middlesex, Inc. 2001 Bylaws. (attached is a copies of proposed changes and the completed changes) **Motion Required**
 - b. Libraries of Middlesex Conflict of Interest Policy. **Motion Required**
- VII. Director’s Report

VIII. Committee Reports

- a. Building & Grounds
- b. Finance
- c. Outreach/Marketing
- d. Personnel/Negotiations
- e. Policy
- f. Technology

IX. Personnel

- a. Resignation of Library Page Jordyn Ruszczyk effective August 9, 2019. **Motion Required**
- b. Resignation of Library Page Nicole Kurywczak effective August 16, 2019. **Motion Required**
- c. Resignation of Library Page Jenna Gervase effective August 25, 2019. **Motion Required**
- d. Resignation of Part-time Passport Clerk Rebecca Novo effective August 15, 2019. **Motion Required**
- e. New Appointment of Substitute Passport Clerk Rebecca Novo effective August 16, 2019 at an hourly rate of \$17.00. **Motion Required**
- f. Executive Session

X. Finance

- a. Action on August 14, 2019 bill listing in the amount of **\$182,004.52**. **Motion Required**

XI. Public Comments

XII. Adjournment – Next Meeting: September 12, 2019