I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”

II. Roll Call

III. Salute to Flag

IV. Old Business
   a. Laurence Harbor Branch
   b. Roof Leaks/Repairs
   c. Operational Audit
   d. Outside Walkways/Planting
   e. Strategic Plan – South Old Bridge
   f. HVAC
   g. Weekly Digital Showings
   h. Passports/Travel Agencies
   i. Digital Resources Only Cards
   j. Camera Footage of Library Programs

V. Director’s Report

VI. Committee Reports
   a. Building & Grounds
   b. Finance
   c. Outreach/Marketing
   d. Personnel/Negotiations
   e. Policy
   f. Technology

VII. New Business

VIII. Personnel
   a. Executive Assistant Maria Nowak’s Contract effective January 1, 2019. **Motion Required**
   b. Confidential Secretary Linda Reynolds’ contract effective January 1, 2019. **Motion Required**
c. Commencing on January 1, 2019 an additional sum of $70.00 will be added to the compensation of Maria Nowak for each day she works until a Director is employed. **Motion Required**
d. Commencing on January 1, 2019 an additional sum of $47.00 will be added to the compensation of Linda Reynold for each day she works until a Director is employed. **Motion Required**
e. New Appointment Greyly Lopez Part-time Library Assistant/Passport Agent at an hourly rate of $16.63 pending background check. (Plainfield resident) (Replaces Rose LaFergola) **Motion Required**

IX. Minutes
   a. October 10, 2018 Library Board Meeting minutes. **Motion Required**

X. Financial
   a. Action on November 14, 2018 bill listing in the amount of **$174,530.05. Motion Required**
   b. Proposed 2019 Budget. **Motion Required**

XI. Comments

XII. Adjournment