

# Old Bridge Public Library Board of Trustees Meeting

December 11, 2019

**7:00 P.M.**

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Minutes
  - a. Approval of Regular Board Minutes of November 13, 2019.  
**Motion Required**
  - b. Approval of the Executive Board Minutes of October 10, 2019  
**Motion Required**
- V. Old Business
  - a. QuickBooks
  - b. Digitation for Historical Society Newspaper
  - c. Reorganization
  - d. Contract with Zenith
  - e. Procedures for Handling Difficult Situation
  - f. Attendance
- VI. New Business
  - a. 2020 Board Meeting Schedule. **Motion Required**
  - b. 2020 Holiday/Closure Schedule. **Motion Required**
- VII. Director’s Report
- VIII. Committee Reports
  - a. Building & Grounds
  - b. Finance
  - c. Outreach/Marketing
  - d. Personnel/Negotiations
  - e. Policy
  - f. Technology
- IX. Personnel
- X. Finance

- a. Action on December 11, 2019 bill listing in the amount of  
**\$183,502.82. Motion Required**

XI. Public Comments

XII. Adjournment – Next Meeting: January 8, 2020