

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY
OLD BRIDGE, NEW JERSEY
SEPTEMBER 8, 2021**

Present:	Barbara Cannon	President
	Joan George	Vice President
	Frank Weber	Trustee
	Annette Kwiecinski	Trustee
	Kevin Borsilli	Trustee
	Sam Rizzo	Mayor's Alternate
	Rocco Celentano	Supt. of Schools' Alternate
	Alan Kornblau	Library Director
	Linda Reynolds	Executive Assistant for Personnel
Absent:	Maria Nowak	Treasurer
	Zainab Syed	Secretary
Guests:	Joe Korman of PC Visions	
	Several Library Staff Members via Zoom	

The President called the meeting to order at 7:00 p.m. and announced the meeting has been advertised in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with the Open Public Meetings Act and the Department of Community Affairs Local Finance Notice 2020-21.

Minutes

Motion: made by Joan George, seconded by Annette Kwiecinski, to approve the August 18, 2021 Regular Board Meeting Minutes. **Vote Yes:** Barbara Cannon, Kevin Borsilli, Joan George, Annette Kwiecinski and Sam Rizzo. Rocco Celentano abstained.

Personnel

The Board welcomed Mr. Kornblau. It was discussed that Mr. Kornblau will meet with each Board Member and the individual committees within the next few weeks to discuss the priorities of the Board.

Finance

Mrs. Cannon spoke with Mrs. Nowak and was advised all the bills were in order.

Motion: made by Annette Kwiecinski, seconded by Rocco Celentano, to approve the September 8, 2021 bill listing in the amount of \$158,249.12. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Joan George, Annette Kwiecinski and Sam Rizzo.

Old Business

Virtual Programming Update

Mr. Kornblau stated Youth Services offers three daily programs and noted Take Home kits are still being offered. Youth Services staff is working on implementing in-person programs outside while the weather is nice, but would like to start in-house programs soon.

Mr. Kornblau stated there are interviews set up next week for a Part-Time Librarian positions and Library Assistant positions. Dr. George suggested a Special Meeting can be convened to speed up the hiring process if needed. The Board discussed the importance of hiring staff in order to offer more programs.

Directors Report

Purchase Card

Mr. Kornblau discussed the use of a purchase card with the Auditor and stated he will have more information at the next meeting.

Staff Meeting

Mr. Kornblau announced he plans on holding a staff meeting at the end of the month.

Social Media Policy

Mr. Kornblau stated he is currently working on a Social Media Policy and would like to bring back the Library's Newsletter.

Interviews

Mr. Kornblau is hoping to have a selection of candidates available for hire after the interviews next week.

Committee Reports

Buildings & Grounds

No report.

Finance

Mr. Weber stated he received the Draft 2021 Budget from Mrs. Nowak. Mr. Weber stated he would like to have a meeting with Mrs. Nowak and Mr. Kornblau to discuss the Budget.

Outreach/Marketing

No report.

Personnel/Negotiations

Dr. George announced the Attorney has met with the Union Representative and they will be meeting again soon. Dr. George requested Board Members send her suggestions they have for the Union Contract and Policy Manual while its being reviewed.

Policy

No report.

Technology

No report.

Executive Session

Motion: made by Annette Kwiecinski, seconded by Kevin Borsilli, to go into Executive Session at 7:20 p.m. to discuss matters of Personnel. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Joan George, Annette Kwiecinski, Sam Rizzo and Frank Weber.

The Board came out of Executive Session at 7:55 p.m. The following action was taken:

Motion: made by Joan George, seconded by Frank Weber to post the position of Managing Librarian for Adult Services as soon as possible. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Joan George, Annette Kwiecinski, Sam Rizzo and Frank Weber.

Motion: made by Frank Weber, seconded by Joan George to pay Felisha McEachern a stipend of \$250.00 per day October 1, 2021 through November 30, 2021 on days the Library Director is not present. **Vote Yes:** Barbara Cannon, Rocco Celentano, Joan George, Annette Kwiecinski, Sam Rizzo and Frank Weber. **Vote No:** Kevin Borsilli

Adjournment

Motion: made by Frank Weber, seconded by Kevin Borsilli to adjourn the meeting at 7:59 p.m. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Joan George, Annette Kwiecinski, Sam Rizzo and Frank Weber.

Respectfully submitted,

Joan George, Vice President

Library Board of Trustees

Date Approved: October 13, 2021

Transcribed from tape by Irene Maag and Linda Reynolds

Reviewed by: Alan Kornblau and Joan George