

Old Bridge Public Library Board of Trustees Meeting

October 10, 2019

7:00 P.M.

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Minutes
 - a. Approval of Regular Board Minutes of September 12, 2019.
Motion Required
- V. Old Business
 - a. QuickBooks
 - b. Digitation for Historical Society Newspaper
 - c. Reorganization
 - d. Continued Staff Lateness
 - e. Contract with Zenith
 - f. Safety Measures
 - Bathroom Emergence Lights
 - g. Staff/Trustee Training
 - h. Procedures for Handling Difficult Situation
 - i. Improve Communication
- VI. New Business
- VII. Director’s Report
- VIII. Committee Reports
 - a. Building & Grounds
 - b. Finance
 - c. Outreach/Marketing
 - d. Personnel/Negotiations
 - e. Policy
 - f. Technology

IX. Personnel

- a. New Appointment of Library Page Andre Eldred at an hourly rate of \$10.00 effective October 14, 2019. **Motion Required.** (Old Bridge Resident)
- b. New Appointment of Library Page Valentina Lazoja at an hourly rate of \$10.00 effective October 16, 2019. **Motion Required.** (Old Bridge Resident)
- c. New Appointment of Library Page Angelique Chambers at an hourly rate of \$10.00 pending background check. **Motion Required** (Old Bridge Resident)
- d. Retirement of Executive Assistant Maria Nowak effective December 1, 2019. **Motion Required**
- e. Executive Session

X. Finance

- a. Action on September 12, 2019 bill listing in the amount of **\$216,028.93. Motion Required**

XI. Public Comments

XII. Adjournment – Next Meeting: November 13, 2019