

**Old Bridge Public Library
Board of Trustees Meeting
November 14, 2018**

7:00 P.M.

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Old Business
 - a. Laurence Harbor Branch
 - b. Roof Leaks/Repairs
 - c. Operational Audit
 - d. Outside Walkways/Planting
 - e. Strategic Plan – South Old Bridge
 - f. HVAC
 - g. Weekly Digital Showings
 - h. Passports/Travel Agencies
 - i. Digital Resources Only Cards
 - j. Camera Footage of Library Programs
- V. Director’s Report
- VI. Committee Reports
 - a. Building & Grounds
 - b. Finance
 - c. Outreach/Marketing
 - d. Personnel/Negotiations
 - e. Policy
 - f. Technology
- VII. New Business
- VIII. Personnel
 - a. Executive Assistant Maria Nowak’s Contract effective January 1, 2019. **Motion Required**
 - b. Confidential Secretary Linda Reynolds’ contract effective January 1, 2019. **Motion Required**

- c. Commencing on January 1, 2019 an additional sum of \$70.00 will be added to the compensation of Maria Nowak for each day she works until a Director is employed. **Motion Required**
- d. Commencing on January 1, 2019 an additional sum of \$47.00 will be added to the compensation of Linda Reynold for each day she works until a Director is employed. **Motion Required**
- e. New Appointment Greyly Lopez Part-time Library Assistant/Passport Agent at an hourly rate of \$16.63 pending background check. (Plainfield resident) (Replaces Rose LaFergola) **Motion Required**

IX. Minutes

- a. October 10, 2018 Library Board Meeting minutes. **Motion Required**

X. Financial

- a. Action on November 14, 2018 bill listing in the amount of **\$174,530.05**. **Motion Required**
- b. Proposed 2019 Budget. **Motion Required**

XI. Comments

XII. Adjournment